

CODE OF CONDUCT 2021

MISDEMEANOUR	PUNISHMENT
Boys' hair - Needs to be short and neat, no touching the collars, clean and neat around the ears, no long fringe or tail. Spikes allowed on top (height of spikes 4cm) but not at the back. Only one step on the side of the head not on both sides. Attract undue attention. No slick comb-over hairdo. African Boys: Braiding of natural hair is allowed without extension or tail and no tails are to be clipped up. No man (bun).	1 hr detention. 5 demerits (term) Send to Mr van Zyl (keeping record). Hair to be cut day after inspection in Assembly. Failure to do so will result in pupil being sent home until hair is cut.
Girls' hair – If hair touches shoulders it needs to be tied up. If dyed, it must look natural. All hair bands must be red/blue/black or white. No hair hanging in face. Shaved head only with permission. Attack undue altercation. African Girls: All extensions and braiding are allowed. (Natural colour). No braids in hair. No dyed hair (extensions).	1 hr detention. 5 demerits (term) Send to Mrs Lunt / Ms McGrath. (keeping record)
If a belt is chosen to be worn, it must only be black or grey. No designer belt or buckles allowed. (Boys)	1 hr Prefects' detention.
Incorrect earrings. [Clear small diamond earrings are allowed] Only allowed 1 earring per ear in bottom hole.	Earrings to be confiscated and put in a bank bag with name and date and handed in at the front office for 1 term. 1 hr Prefects' detention.
Nails – nails must not be longer than the fingertips. [Only clear nail polish is allowed] Gr. 11 + 12 girls: no false nails but French manicures are allowed. (0,5 cm).	No warning. Nails to be cut and nail polish to be removed immediately in (Mrs Lunt's classroom. 1 hr. Prefects' detention.
Shoes – Boys – All boys are allowed square tip shoes (no boots nor slip-on ones). No name, buckles or tippex on shoes. Senior boys [Grd 11 & 12] are allowed to wear patterned shoes/slip-ons. Shoes must be laced up if shoes have laces.	1hr Prefects' detention.
Shoes – Girls – All girls are allowed to wear lace-ups or baby dolls. No buckles, names or tippex.	1 hr Prefects' detention.
During sports events, the correct kit with running shoes and sport socks must be worn.	1 hr detention.
Jewellery – None whatsoever except medic alert bracelets. No tongue, eyebrow, nose rings, no coloured bristles. Piercings - clear bristles (no plaster).	To be confiscated and put in a bank bag with name and date and handed in at the front office for 1 term. 1 hr Prefects' detention.
Uniform – Girls – Incorrect length, missing buttons, missing/lowered belt, jersey without blazer – only sleeveless jersey can be worn without the blazer, collar not out. No mixing of summer and winter uniforms.	1 hr Prefects' detention. If serious send pupil to Mrs Lunt / Ms McGrath
Uniform – Boys – Missing buttons, jersey without blazer, collar not out, shirt not tucked in, no emblem, missing pockets, incorrect colour pants (dark grey). No mixing of summer and winter uniforms, incorrect tie/no tie. No white or other colour socks. No long sleeve jersey without blazer. NO TAPERED PANTS / OR SHIRTS.	1 hr Prefects' detention If serious, send pupil to Mr Johnston
Tattoos – No visible tattoos. If visible, cover with a plaster. (Including sport events).	To be covered at all times during school time and extra curricular activities. Send pupils to: Girls – Mrs Lunt / Ms McGrath & Boys to Mr van Zyl or Mr Johnston.
Shaving – Boys must be clean-shaven every morning. Only Gr. 11 and 12s are allowed sideburns to the bottom of the ear. The rest of the grades to the middle of the ear. Make-up – The wearing/applying of make-up is not allowed.	Send to (J2) to shave immediately. 1 hr Prefects' detention. After 3 times – 5 demerits. *J2 (Mr Smith) Send to C17 to remove make-up – 1 hr detention (after 3 times – 5 demerits.

EXTREME OFFENCES

MISDEMEANOUR	PUNISHMENT
Truancy: Not attending school without parents' consent.	20 demerits: For each day playing truant, the equivalent of 2 hours hard labour after school (supervised by ground staff).
Fighting, smoking, use/possession of alcohol, forgery, plagiarism.	20 demerits. Contact parents. Immediate 2 day suspension from school.
Smoking / Hubbly Bubbly / e – cigaret / Vape.	To be sent to the Grade Tutor for a 2 day suspension and 20 demerits. It is important that the tutor gets the whole story.
Bullying: verbal / inciting / cyber / sexual behaviour.	20 Demerits and 2 day suspension. Contact Parents.
Racist behaviour.	20 Demerits and 2 day suspension. Contact Parents.
School is allowed to do random drug testing Positive drug test result	Referral to SANCA / Rand Aid. 20 Demerits and immediate suspension until report from SANCA / Rand Aid is returned. Demerits to remain on record.
Criminal offences – Violent assault, rape, major vandalism, theft, possession/use of weapons, drugs.	60 demerits / 3 external counselling sessions. GDE Informed and pupil sent to counselling/rehab. Contact parents and school may open a case with SAPS.
In possession of, or viewing of pornographic material.	20 demerits and 2 day suspension. Counselling.

PLAYGROUND	
MISDEMEANOUR	PUNISHMENT
Association with smokers/smell of smoke.	1 hr detention. (Report to Mr van Zyl)
In possession of paraphernalia.	Immediate confiscation and 1 hr detention.
Out of bounds areas. (Areas will be demarcated).	1 hr detention.
Littering.	1 hr Prefects' detention.
Cellphones – Must be handed into the Front Office and collected at the end of the school day. (If stolen, no investigation by school.)	Immediate confiscation and must be handed in at the office. To be collected only by the parent/guardian at the end of the day.
Ball games – only on the top rugby field. (Any fighting – ball games will be cancelled).	Immediate confiscation.

CLASSROOM	
MISDEMEANOUR	PUNISHMENT
Not attending Happy Hour on a Friday	1 day suspension.
Not attending a 1hr detention.	15 demerits and happy hour detention.
Bringing the name of the school into disrepute. Uniform/ /outside school behaviour.	15 demerits and 1 hr detention.
Filming or recording any offensive and/or inappropriate comments or actions	15 demerits and 1 hour detention
Insulting or rude behaviour/swearing/insolence.	15 Demerits and 1 hr detention.
Very disruptive or offensive behaviour.	15 Demerits and 1 hr detention.
Deliberately misleading teachers/lying.	15 Demerits and 1 hr detention.
Bunking academic classes.	15 Demerits and 1 hr detention.
Extremely dangerous/immodest behaviour/vandalism.	15 Demerits and 1 hr detention.
Cheating. (communication/cell phone/crib note	15 Demerits and 1hr detention. Contact parents.
Gambling.	15 demerits and 1 hour detention. Counselling.
Bunking Substitution.	1 hour detention.
Late to class/Late for exams report to office.	Sit on the floor. Tracking x 3. 1 hr detention.
Not doing any punishment given by a teacher.	1 hr detention.
Absentee note default – available at the Front office.	Tracking x 3. Detention.
Books not at school / Homework not done.	Tracking after 3 rd offence per term. 5 Demerits. E-mail parents.
Failure to return reply slip.	Tracking 3times. Detention1 hr detention.
Leaving class without permission.	1 hr detention.
Eating and drinking during class.	Tracking 3 times. Detention.
Substitution latecomers.	Pick up litter. Same as latecomers.
Possessing TIPPEX/correction fluid/solvents.	Immediate confiscation, 1hour detention.
Drinking water: [clear container] is allowed.	Immediate confiscation, if bottle is not clear.

GENERAL	
MISDEMEANOUR	PUNISHMENT
Contacting parents to leave school without permission.	1 hr detention. Mrs Grace or Mr Johnston.
Disobeying a direct instruction (Same teacher x 3)	1 hour detention. Tracked. 5 demerits (by same teacher).
Copying homework before, during and after school.	All books confiscated. 1 hr detention.
Outside class without a brick.	1 hr detention.
Leaving school property in the incorrect uniform.	1 hr detention.
Talking during assembly.	1 hr Prefects' detention.
Standing in incorrect grade during assembly.	1 hr Prefects' detention.
Inappropriate behaviour towards guests.	1 hr Prefects' detention.
Unofficial guests during break.	1 hr detention and taken to Deputies or Headmaster.
Waiting at the tuckshop before break.	1 hr detention.
Going to their cars during break or class time.	1 hr detention.
Negligent and reckless driving, speeding.	Vehicle banned from school property for 1 term +15 demerits + 1 hour detention.
Driving on the school property without permission. Vehicle and driver must be licensed to drive the particular vehicle.	Taken to Deputies.
Bad manners towards secretaries, tuckshop assistants and ground staff.	Taken to Grade Tutor. Apology letter to be written.
Late for school. Report to front office or G3.	1 demerit each time for being late.
No timetable	1 hr detention

Prefects' detention takes place on a Monday – Thursday in A1 (Yellow form). Headmaster's 1 hour detention takes place Monday – Thursday in B3. Forms are white and are found in Mrs Johnson's office D24.

- **40 demerits – an Internal Disciplinary hearing with Senior. Tutor, Grade. Tutor; Parents and Pupil.**
- **80 demerits an External (SGB) Formal Disciplinary hearing. Senior Tutor; Grade Tutor; Parents; Pupil and SGB member.**
- **Grade 12 Learners: No “mob mentality”. If there is any vandalism to school property or disruptive behaviour towards other learners or staff members, an immediate suspension will take place for 14 days while an investigation is conducted**